

MINUTES**REGULAR MEETING OF UPLAND BOROUGH COUNCIL****DATE**

January 11, 2022

TIME

6:18 P.M.

PLACE

Upland MacQueen Hall, 224 Castle Avenue, Upland, PA

CALL TO ORDER

President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 6:18 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present; Ms. Gertner – Present; Mrs. Bush – Present; Mr. Steigerwalt – Present; Mrs. Kerns – Absent; Mr. McClintock – Absent; Mayor Dennon – Absent; Mr. Archdeacon, Catania Engineering – Present; Mr. Robert E. O'Connor, Esquire – Present; and Mr. Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS IN ATTENDANCE

Daniel Smith, Fire Marshal. Many attended for the Police and Fire Departments' swearing in and for awarding of donations to Family Promise and Upland Baptist Church Food Bank, but left the meeting after their related ceremony.

5. Public Comments on Agenda Items Only

No comments presented.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – December 14, 2021

President Peterson asked if there were any questions on the minutes of December 14, 2021. With no questions, Ms. Crawford made a motion to accept the minutes of the Council meeting of December 14, 2021 as presented. Mr. Steigerwalt seconded the motion. Roll Call was taken: Ms. Gertner – Aye; Mrs. Bush – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-2 Council Meeting Minutes – Re-Organization Meeting; January 3, 2022

President Peterson asked if there were any questions on the minutes of January 3, 2022. Hearing none, Ms. Crawford made a motion to accept the minutes of the Reorganization Meeting of January 3, 2022. Mr. Steigerwalt seconded the motion. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Virtual Bid Minutes/Result and Tabulations for CDBG MacQueen Hall Renovations

President Peterson asked if there were any questions on the Virtual Bid Minutes/Result and Tabulations for CDBG MacQueen Hall Renovations. Hearing none, Ms. Crawford made a motion to accept the minutes of the Virtual Bid. Mrs. Bush seconded the motion. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

7. Treasurer's Report

A-1 Treasurer's Report

President Peterson asked if there were any questions on the Treasurer's Report. With no questions, Ms. Crawford made a motion to accept the Treasurer's Report as presented. Mrs. Bush seconded the motion. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Income Statements

President Peterson asked if there were any questions on the Income Statements. With no questions, Ms. Crawford made a motion to accept the Income Statements as presented. Mr. Steigerwalt seconded the motion. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Manager's Report

President Peterson asked if there were any questions on the Manager's Report. With no questions, Ms. Crawford made a motion to accept the Income Statements as presented. Mrs. Bush seconded the motion. Unanimously, Council voted Aye on the motion, no Nays. Motion carries.

8. Auburn Village Report - Richard McClintock

President Peterson stated that Auburn Village reported progress.

9. Public Safety Report – Richard McClintock

Fire company's members were not in attendance at this point. President Peterson stated that the reports may be received when the members arrive.

10. Code Officer's Report – Richard McClintock

President Peterson stated that there is no report. An annual report will be provided next month.

11. Buildings & Grounds Report – Judith Bush

President Peterson stated that Buildings and Grounds reported progress.

12. Finance & Insurance Report - Moira Crawford

- A-1 Approval to Ratify Payment of General Fund Bills
December 1, 2021 through December 31, 2021 - \$169,978.79

Ms. Crawford made a motion to approve to ratify payment of the General Fund bills December 1, 2021 through December 31, 2021 in the amount of \$ 169,978.79. Mr. Steigerwalt seconded the motion. President Peterson asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-2 Approval to Ratify Payment of Auburn Village Bills
December 1, 2021 through December 31, 2021 - \$ 40,829.70

Ms. Crawford made a motion to approve to ratify payment of the Auburn Village bills December 1, 2021 through December 31, 2021 in the amount of \$ 40,829.70. Mr. Steigerwalt seconded the motion. President Peterson asked if there were any questions. Hearing none, she asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-3 Approval to Ratify Payment of the PLGIT Procurement Credit Card
Purchases
December 2021 - \$ 1,187.62

Ms. Crawford made a motion to approve to ratify the PLGIT Procurement Credit Card Purchases for December 2021 in the amount of \$ 1,187.62. Mr. Steigerwalt seconded the motion. President Peterson asked if there were any questions. Hearing none, she asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report – Abigail Gertner

A-1 Motion to Pass and Adopt Ordinance No. 1 of 2022
-Fixing Tax Levy or Rate for the Fiscal and Calendar Year 2022

Ms. Crawford read Ordinance No. 1 of 2022 and made a motion to pass and adopt said Ordinance. Mrs. Bush seconded the motion. President Peterson asked if there were any questions. Hearing none, she requested a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Motion to Pass and Adopt Ordinance No. 2 of 2022
-Amending Borough Code Chapter 155: Solid Waste

Ms. Crawford read Ordinance No. 2 of 2022 and made a motion to pass and adopt said Ordinance. Ms. Gertner seconded the motion. President Peterson asked if there were any questions. Hearing none, she requested a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries

A-3 Motion to Pass and Adopt Resolution No. 3 of 2022
-Adopting DELCORA's Eastern Service Area Act 537 Plan Update

President Peterson stated that Resolution No. 3 of 2022 will be tabled until the February 2022 Council meeting.

14. Research & Development - Julie Kerns

President Peterson stated that Research and Development reported progress.

15. Streets & Equipment – Judith Bush

President Peterson stated that Streets and Equipment reported progress.

16. Community Affairs – Moira Crawford

Ms. Crawford stated that Monday – January 17, 2022 is the Martin Luther King clean-up day – Day of Service – planned by the committee. The clean-up is scheduled from 10:00 a.m. to 2:00 p.m. and all volunteers will meet at MacQueen Hall. This event will be contingent upon the COVID-19 uptick. Should the Day of Service need to be cancelled, Ms. Crawford will make the notification.

Also highlighted was the Soup and Salad Take Out Meal on February 5, 2022 from 4:00 p.m. to 6:00 p.m. The cost is \$8.00 for seniors and \$10.00 for all others. Tickets can be obtained by contacting Ms. Crawford, Mrs. Bush, Mrs. Kerns or at the Borough Hall office.

The annual holiday decorating contest winners will be announced next month.

17. Use & Occupancy Report – Michael Ciach

Mr. Ciach read the December 2021 Use and Occupancy Report into the record.

18. Mayor's Report – William Dennon

Mr. Ciach read the December 2021 Mayor's Report into the record.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor only had the trash contract to report. He thanked Mr. Archdeacon and Mr. Ciach for their assistance.

20. Engineer's Report –Dan Archdeacon

Mr. Archdeacon stated that additional grout work was required on the Patton Avenue sinkhole. As a result, an additional \$1,215.00 is owed to Mobil Dredging & Video Pipe Inc. bringing the total cost of this repair to \$6,515.00. Mr. Archdeacon recommended paying this additional amount to which Ms. Crawford made a motion for payment. Mr. Steigerwalt seconded the motion. President Peterson asked if there were any questions. Hearing none, she asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Mr. Archdeacon reported on the 2021 CDBG MacQueen Hall addition. Advertising for bids appeared on 12/23/21 and 12/30/21 and ten companies attended the bid meeting on January 10, 2022. The bids came in high - \$455,000.00. Since the grant for this project is \$190,000.00, Mr. Archdeacon suggested circling back to the County for additional funding. He recommends that this issue be tabled until the February Council Meeting. Mrs. Peterson agreed to table for February.

Mr. Archdeacon reported that the 2022 CDBG grant application was completed and submitted to Delaware County OACD on January 7, 2022. Announcement of the grant awards is expected in May 2022.

21. Future Projects – Matthew Steigerwalt

Mr. Steigerwalt is setting up a future meeting. Information/details will be presented at a later date.

22. **Old Business**

Nothing for old business to report.

23. **New Business**

- A-1 Motion to Approve the Cost for the Borough Manager to Get a Title Search on Vista Village/Upland Estates
(Recommended by Special Council)

Ms. Crawford made a motion to approve the cost for the Borough Manager to get a title search on Vista Village/Upland Estates. Mrs. Bush seconded the motion. President Peterson asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Cancel the Second Meeting of the Month – January 25, 2022

Ms. Crawford made a motion to cancel the second meeting of the month, January 25, 2022. Mrs. Bush seconded the motion. Unanimously, Council voted Aye on the motion, no Nays. Motion carries.

Mr. Ciach noted proof of advertisement for the bid opening appeared in the Daily Times on December 23, 2021 and December 30, 2021 and in the Sunday Times on December 26, 2021 and January 2, 2022. In addition, the proof of publication for Ordinance 1 and 2 of 2022 appeared in the Daily Times on December 24, 2021, December 26, 2021, December 31, 2021 and January 2, 2022.

President Peterson announced Out of Normal Order of Business at 6:40 p.m.

The meeting was taken out of the normal order of business for the presentation of donations for 2021, swearing in of part-time Police Officers and swearing in of Fire Police.

Presentation of Donation for 2021

President Peterson, on behalf of the Upland Borough Council donated \$1,250.00 to Family Promise of Delaware County. The donation was accepted by the board of Family Promise (Mrs. McGettigan – President, Mr. Jordan – Vice-President and Ms. Mattus – Community Outreach) with appreciation stating it is a “very generous donation. We thank you.”

Mr. Jordan of Family Promise commented briefly on their organization’s mission for the homeless of our area. Mrs. Doreen McGettigan, an Upland resident, added that they receive no

funding from the County and survive on private donations and donations from faith organizations. Also, they are working with County Emergency Services in the hopes of becoming an emergency shelter for victims of fires and families in emergency situations with their housing.

Mr. Jordan also mentioned the gift shop in the basement of the convent and expressed his gratitude to Council for the donation.

President Peterson, on behalf of the Upland Borough Council donated \$5,000.00 to Upland Baptist Food Bank.

Reverend Brenda Shaw accepted the donation and stated that in December, they assisted 83 families, served about 300 individuals and provided Christmas bags. She stated that the donation will go a long way and they are “super grateful”.

5 Motion to Hire Three Part-Time Police Officers:
John Gretsky, Joseph LaSpina, Joseph Piechule

Ms. Crawford made a motion to hire three part-time police officers. Mr. Steigerwalt seconded the motion. President Peterson asked for a roll call. Roll Call was taken: Mrs. Bush – Aye; Ms. Gertner – Aye; Mr. Steigerwalt – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstain. Motion carries.

President Peterson reminded the public that starting this month; the Council meetings will begin immediately following the Caucus meetings which starts at 6:00 p.m.

Swearing In Part-Time Police Officer: Joseph Piechule

- Mr. Ciach performed the swearing in of Part-Time Police Officer Joseph Piechule. Congratulatory remarks and applause were offered by Council and the audience.

Mr. Smith read the Fire Department’s December 2021 and annual reports into the record.

Mr. Smith also presented to Council a year-end review for the Fire Marshal which included that he is now Storm Water Management certified, completed GS-235 Emergency Management Development classes and has been working with the Code Enforcement Officer using the mygov software for inspection and licensing issues.

Swearing In Part-Time Police Officer: Joseph LaSpina

- Mr. Ciach performed the swearing in of Part-Time Police Officer Joseph LaSpina. Congratulatory remarks and applause were offered by Council and the audience.

Swearing In of Four Fire Police: Donna Abusaft, Wayne Ladue, June Parkinson, Dariusz Grodzki

- Mr. Ciach performed the swearing in of four Fire Police: Donna Abusaft, Wayne Ladue, June Parkinson, Dariusz Grodzki . Congratulatory remarks and applause were offered by Council and the audience.

President Peterson stated the Return to Normal Order of Business at 6:57 p.m.

24. Floor Open to Public

No comments/questions/issues from the public.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mrs. Bush seconded the motion. All Council verbally voted Aye; no Nays. Council adjourned at 6:58 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Dana A. Dudek
Recording Secretary