

MINUTES

SECOND MEETING OF UPLAND BOROUGH COUNCIL

DATE

June 26, 2018

TIME

7:00 P.M.

PLACE

Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER

Vice-President Crawford called the Second Meeting of June 2018 for Upland Borough Council to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

Vice-President Crawford led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Absent/Excused; Ms. Crawford – Present, Mrs. Deldeo – Present; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Bush – Present; Mr. Mitchell – Absent; Mayor Dennon – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; Mr. Robert E. O'Connor, Esquire – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Police Chief Michael Irely, Upland Police Department, Fire Marshall and Fire Chief Daniel Smith, Denise Crawford member of Upland Civil Service Commission, Mr. Ken Stark, Reporter and approximately seven (7) residents/guests were in attendance.

Vice President Crawford stated that Council go into Executive Session at 7:02 p.m.

Council returned from Executive Session at 7:38 p.m.

- Discuss Insurance Matter

Ms. Crawford entertained a motion to accept the settlement discussed in Executive Session. Mr. McClintock made a motion to accept the settlement as discussed in Executive Session. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

Ms. Denise Crawford read into record the June 21, 2018 minutes from the Civil Service Commission meeting recommending assignment of Detective to Andrew Nicholl. Copy included.

5. Motion to Approve the Assignment of Detective to Andrew Nicholl

Mr. McClintock made a motion to assign Andrew Nicholl to Detective. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

- Discuss Personnel Matter

Ms. Denise Crawford read into record the minutes of their second meeting, June 25, 2018. Upon request from Chief Michael Irely, Upland Police Department, the committee met to discuss the replacement of Corporal Deluise.

6. Motion to Hire Officer Carl White as Full Time Officer

Mr. McClintock made a motion to hire Officer Carl White as full time officer. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

Out of Normal Order of Business at 7:41 p.m.

Out of Normal Order of Business

- Swearing In of Andrew Nicholl as Detective, Upland Police Department

Mayor Dennon performed the swearing in of Andrew Nicholl as the newly appointed detective for Upland Borough. Council and the audience provided a round of applause and photographs were taken.

- Swearing In of Carl White as Full-Time Officer, Upland Police Department

Mayor Dennon performed the swearing in of Full Time Officer, Carl White. Council and the audience provided a round of applause and photographs were taken.

Vice-President Crawford stated that those individuals that wish to leave may be excused. The individuals that came to support Detective Nicholl and Full Time Officer Carl White left the meeting.

Resume normal order of business at 7:46 p.m.

7. Public Comments on Agenda Items Only

No one approached Council.

8. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – May 8, 2018

Mr. McClintock made a motion to approve the Council Meeting Minutes from May 8, 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-2 Council Meeting Minutes – May 22, 2018

Mr. McClintock made a motion to approve the Council Meeting Minutes from May 22, 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-3 Bid Meeting Minutes *Demolition of 3702 6th Street* – June 11, 2018

Mr. McClintock made a motion to approve the Bid Meeting Minutes *Demolition of 3702 6th Street* – June 11, 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

9. Treasurer's Report

A-1 Treasurer's Report

Mr. McClintock made a motion to approve the Treasurer's Report for May 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-2 Income Statements

Mr. McClintock made a motion to approve the Income Statements for May 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-3 Manager's Report

Mr. McClintock made a motion to approve the Manager's Report. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

Ms. Crawford read the Sound Off announcement from the Delaware County Times pertaining to the Upland Hometown Heroes Banners. Mr. Ciach also commented that we have had problems with some signs getting hit by trucks, buses or other large vehicles. If someone should see a banner that needs repair, to please contact our office and it will be taken care of.

10. Auburn Village Report - Richard McClintock

A-1 Approval to Advertise for Bid for (Two) 2 Additional AV Roofs

Mr. McClintock made a motion to approve advertisement for Bids on two (2) additional Auburn Village roofs. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-2 Motion to Approve the One (1) Month Extension to Contractor to Begin the 1st Phase of Auburn Village Roof Project

Mr. McClintock made a motion to approve the one (1) month extension to contractor to begin the 1st phase of the Auburn Village roof project. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

11. Public Safety Report – Richard McClintock

A-1 Fire Marshal's Report

Mr. McClintock announced Fire Marshal Daniel Smith will read the report into record. Fire Marshal Daniel Smith read his May 2018 report into record.

Mr. Smith asked a question (inaudible). Vice President Crawford responded we normally don't approve the Fire Marshal's Report, but I will entertain a motion. Mr. McClintock replied "so moved". Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Daniel Smith read his May 2018 report into record. Copy included with minutes.

12. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report for May 2018 into record. Copy included with minutes.

13. Building & Grounds Report – Judith Bush

Mrs. Bush stated progress.

14. Finance & Insurance Report – Judy Bush for Moira Crawford

A-1 Approval of General Fund Bills - \$264,241.70 May 8, 2018 through June 26, 2018

Mrs. Bush made a motion to approve the General Fund Bills for the period of **May 8, 2018 through June 26, 2018** in the amount of \$ **264,241.70**. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

A-2 Approval of Auburn Village Bills - \$59,105.90

Mrs. Bush made a motion to approve the Auburn Village Bills for the period of **May 8, 2018 through June 26, 2018** in the amount of \$ **59,105.90**. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries. Copy included.

15. Ordinances & Resolutions Report – Richard McClintock

Mr. McClintock reports progress.

16. Research & Development – Judy Bush for Moira Crawford

Mrs. Bush reported for the month of May 2018, the website had 4,526 page views with an average of 146 per day; there were 1,470 visitors with an average of 46 per day.

17. Streets & Equipment – Judith Bush

Mrs. Bush reported progress.

18. Community Affairs – Judy Bush for Moira Crawford

Great turn out for the Memorial Day Parade. The Picnic was sponsored by Resurrection Life Church and Upland Baptist Church. A shout out to Highway worker Patrick White and Borough Manager Michael Ciach for hanging the banners; job well done. The Carnival ran for only three (3) nights and we received approximately \$ 3,800.00 in profit. The next event is the July 4th Celebration in the Ballpark. This event is free to all residents, with proof of residency.

19. Use & Occupancy Report – Michael Ciach

Mr. Ciach read the May 2018 Use & Occupancy Report into record. Copy included.

20. Mayor's Report – William Dennon

Mayor Dennon read the May 2018 Mayor's Report into record. Copy included.

21. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report into record. Copy included.

22. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon began to read his report into record.

A-1 Motion to Advertise the 2018 Road Program

Mr. McClintock made a motion to advertise the 2018 Road Program. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

Mr. Archdeacon read the remainder of his report into record. Copy included.

23. Future Projects – Sandra Deldeo

A-1 Motion to Award Demolition of 3702 6th Street BRB Contractors of King of Prussia for the amount of \$13,500 with an Alternate Bid of \$4,445 for additional requirements

Mr. McClintock made motion to award demolition of 3702 6th Street to BRB Contractors of King of Prussia for the amount of \$13,500 with an Alternate Bid of \$4,445 for additional requirements. Mrs.

Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

A-2 Motion to Authorize the Borough Solicitor to Draw up Necessary Contracts for BRB Contractors, King of Prussia

Mr. McClintock made motion to authorize the Borough Solicitor to draw up necessary contracts for BRB Contractors, King of Prussia. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

A-3 Motion to Authorize the Borough Engineer to Perform a MEP Assessment Study on the Reese Center in the Amount of \$ 8,100.00

Mrs. Deldeo made a motion to authorize the Borough Engineer to Perform a MEP Assessment Study on the Reese Center in the Amount of \$ 8,100.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

24. Old Business

A-1 Motion to Relist the 2011 Dodge Charger on Municibid without Reserve

Mr. McClintock made a motion to relist the 2011 Dodge Charger. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

25. New Business

A-1 Motion to Advertise for a New Plumbing/Mechanical Inspector

Mr. McClintock made a motion to authorize to advertise for a new Plumbing / Mechanical Inspector. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

A-2 Next Council Meetings – July 10, 2018 then August 28, 2018

Mr. McClintock made a motion to confirm next council meetings for the summer are July 10, 2018 and August 28, 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

A-3 Motion to Authorize Purchase the 2017 Police Sedan \$ 23,891.00 under COSTARS

Mr. McClintock made a motion to Authorize Purchase the 2017 Police Sedan \$ 23,891.00 under COSTARS. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

A-4 Motion to Authorize the Purchase of a Tent for the Police Department
for \$ 1,495.00

Mr. McClintock made a motion to purchase a tent for the Police Department in the amount of \$ 1,495.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye. Motion carries.

26. Floor Open to Public

Charles Kiah, Church Street resident, approached Council. Mr. Kiah had concerns of car break-ins in his area of his house. Mr. Kiah requested a new light post to be added to their street. Mr. Kiah stated he had a video from security camera and showed to the Police Department, but the video was too dark; therefore the request for a new light to be installed. The Kiah's were referring to one house in particular that has been the target of the break-ins. Both Mr. Kiah and Mrs. Kiah stated they called the police, but due to the darkness of the video, the Police Officer could not determine the suspect.

Vice President Crawford referred the Kiah's to see Chief Ireby. Also, Mr. McClintock stated that the individuals should call the Police Department as soon as they witness or know of a break in. Mr. McClintock asked fellow resident Dana Dudek about the break-ins. Ms. Dudek stated that the break ins are occurring during the time everyone is sleeping, overnight, and the residents don't realize it until the morning.

27. Adjournment

Mr. McClintock made a motion to adjourn. Mrs. Bush seconded the motion. Verbally, all in favor. No one opposed. Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary