

MINUTES

SECOND MEETING OF UPLAND BOROUGH COUNCIL

DATE

September 25, 2018

TIME

7:00 P.M.

PLACE

Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER

President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Deldeo – Present; Mrs. Bush –Absent/Excuse due to Illness, Mr. McClintock – Present, Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O'Connor, Esquire – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Upland Borough Police Chief Michael Irely, Fire Marshal & Upland Fire Chief Daniel Smith, Reporter Ken Stark, and approximately four (4) residents were in attendance.

5. Public Comments on Agenda Items Only

No one approached Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – Revision of August 28, 2018

Ms. Crawford made a motion to approve the Council Meeting Minutes Revised from August 28, 2018, complete description to Resolution No. 12 of 2018. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Council Meeting Minutes – September 11, 2018

Ms. Crawford made a motion to approve the Council Meeting Minutes from September 11, 2018. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

7. Treasurer's Report

A-1 Treasurer's Report – August 2018

Ms. Crawford made a motion to accept the August 2018 Treasurer's Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Income Statements – August 2018

Ms. Crawford made a motion to accept the August 2018 Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-3 Manager's Report – August 2018

Ms. Crawford made a motion to accept the August 2018 Manager's Report as presented. Mr. McClintock seconded the motion. Verbally, all Council voted Aye. Motion carries. Copy included.

8. Auburn Village Report

Mr. McClintock reports progress.

9. Public Safety Report – Richard McClintock

A -1 Fire Marshal's Report

Fire Marshal Daniel Smith read the Fire Marshal's Report of August 2018 into record. Copy included with minutes.

Mr. Smith mentioned that 176 final reminder notices for 2018 Yearly Fire Safety Inspections were mailed to property owners at the beginning of September. Mr. Smith also requested a meeting to be scheduled with the Solicitor and the Borough Manager to confirm a procedure on how to deal with those landlords that are non-compliant; those owners that not only failed to pay and apply for an inspection, but also for those that did pay but are not cooperating with scheduling of an inspection. President Peterson requested Borough Manager Ciach to coordinate a meeting with Solicitor Robert O'Connor and Fire Marshal Dan Smith.

A-2 Fire Company's Report

Fire Chief Daniel Smith read the August 2018 Fire Company report into record. Copy included with minutes.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the August 2018 into record. Copy included with the minutes. Mr. Hunter asked Borough Manager Ciach what the Borough Plans to do with #35-37 Main Street. Mr. Ciach stated these properties will be taken care of.

11. Building & Grounds Report – Judith Bush

Progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills

- August 28, 2018 through September 30, 2018 for \$ 242,945.68

Ms. Crawford made a motion to approve the General Fund Bills for the period of August 28, 2018 through September 30, 2018 for \$ 242,945.68. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Approval of Auburn Village Bills

- August 28, 2018 through September 30, 2018 for \$ 98,425.87

Ms. Crawford made a motion to approve the Auburn Village Bills for the period of August 28, 2018 through September 30, 2018 for \$ 98,425.87. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-3 Motion to Approve Repair of Mechanical Issues at Firehouse - \$ 2,478.73

Ms. Crawford made a motion to approve the repair of mechanical issue at the Firehouse in the amount of \$ 2,478.73. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-4 Motion to Approve Repair of Electrical Issues at Firehouse - \$ 1,950.00

Ms. Crawford made a motion to approve the repair of mechanical issue at the Firehouse in the amount of \$ 1,950.00. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass and Adopt Ordinance No. 3 of 2018

- *Amending the Grass Cutting Code*

Mr. McClintock made a motion to pass and adopt Ordinance No. 3 of 2018, Amending the Grass Cutting Code. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Motion to Pass and Adopt Resolution No. 15 of 2018

- PECO Green Region Grant – Water Quality and Open Space (50% match required)

Mr. McClintock made a motion to pass and adopt Resolution No. 15 of 2018, PECO Green Region Grant – Water Quality and Open Space. Mrs. Deldeo seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development – Moira Crawford

Ms. Crawford reported the website for August 2018 had 5,318 page views with an average of 172 per day, with 1,470 visitors, with an average of 47 per day. Ms. Crawford stated photos were added to the website for Labor Day Fireworks, the Carnival games hosted by the Upland Fire Company in the Bristol Lord Field prior to the fireworks, and the Spaghetti Dinner Carnival.

15. Streets & Equipment – Judith Bush

President Peterson stated that on October 3rd at 5:00 p.m. with Corporal Curran and Police Dog Representative and the rescheduled Trash / Recycling Meeting is for 6:00 p.m. October 3rd.

Council is to attend the informational session with Corporal Curran and the Police Dog representative. Not everyone will need to attend both meetings.

16. Community Affairs – Moira Crawford

Ms. Crawford reported on the most recent events held by Community Affairs.

Labor Day Fireworks – held on 9/2/18. The UFC #1 Held carnival games prior to the fireworks. Nice turnout.

Spaghetti Dinner – held on 9/15/18. Brought in \$959 with an approximate profit of \$550.

Ms. Crawford reported on the events that are scheduled through the Community Affairs Committee.

Designer Bag Bingo – To be held on Saturday 10/13/18 at MacQueen Hall. \$30 for advance tickets and \$35 at door if available. President Peterson also stated “I think we are pretty much being sold out.” Tickets are going fast. See Judy Bush, Christine Peterson, Kimberly Curran, myself or call the borough office. Doors open at 6:00 p.m. and it starts at 7:00 p.m. – 11:00 p.m. This is a BYOB and own snacks event. We will have 10 rounds of bingo; a bonus bingo game will be available for \$5, 50/50, raffle baskets.

Sesquicentennial Celebration – we have merchandise available in the office – 2 different baseball hats – silk screen is \$10 and embroidered is \$20, tee shirts except 3X at \$10, and 3 X tee shirts at \$15, and we have received the commemorative ornament of the sesquicentennial logo which will be \$10. Also, ordering the logo magnets is pending.

17. Use & Occupancy Report – Michael J. Ciach

Mr. Ciach read into record the Use and Occupancy Report for the month of August 2018. Copy included with minutes.

18. Mayor's Report – William Dennon

Mr. Dennon read the August 2018 Mayor's Report into record. Copy included with the minutes. President Peterson asked if Chief Irey would like to say anything. Chief Irey approached Council and commented about Mr. Hunter's grass question. Are we speaking of the grass at 24 – 26 4th Street; referring to the lady that was at last Council meeting. Chief Irey explained he is commenting as he stated he would personally look into this matter and feels obligated. He had tried to reach out to the woman 3 – 4 times, but attempts were unsuccessful. I know through Mr. Kirby a letter was sent out. Chief Irey's update is that based on his observation, over time, the back yard was trimmed back a great deal as he monitored this property multiple times. Mr. Hunter replied but it was inaudible. Chief Irey did state the front yard was presentable and the back, was terrific. Chief Irey just wanted Mr. Hunter to know that the situation was addressed. President Peterson thanked Chief Irey.

19. Solicitor's Report - Robert O'Connor

President Peterson stated that no one will believe this, but there is no Solicitor's Report tonight. That is only because Mr. Archdeacon has a lot.

20. Engineer's Report – Daniel Archdeacon for Elizabeth Catania

Mr. Archdeacon read the report for August 2018 into record. Copy included with minutes.

A-1 Motion to approve Request for Payment #1 to BRB Contractors in the Amount of \$ 15,502.50

Ms. Crawford made a motion to approve payment #1 to BRB contractors in the amount of \$ 15,502.50. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Motion to Accept Proposal from A.F. Damon Inc. in the Amount of \$ 1,600.00 for the 2018 Pothole Repair

Ms. Crawford made a motion to accept the proposal from A.F. Damon Inc. in the amount of \$1,600.00 for the 2018 Pothole Repair. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Motion to Approve Additional Payment to N. Abbonizio Contractors in the Amount of \$ 3,600.00 for Additional Needed Repairs

Ms. Crawford made a motion to approve an additional payment to N. Abbonizio's Contractors in the amount of \$ 3,600.00 for additional repairs on the Stone Covert at 226 9th & Church Street. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-4 Motion to Authorize the Engineer to Submit Application for the PECO Green Region Grant, Requesting the Amount of \$10,000.00 for Upland's Municipal Park Improvements

Ms. Crawford made a motion to authorize the Engineer to submit application to PECO Green Region Grant, requesting the amount of \$10,000 for Upland's Municipal Park Improvements. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

President Peterson asked if there were any other items to address.

- A-4 Motion to Accept BRB Contractors Proposal to Remove 35LF of the 2nd Street Wall

Mrs. Deldeo made a motion to accept BRB contractors bid for the removal of 35 feet of the existing wall in the amount of \$ 7,480.00. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Abstain; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

21. Future Projects – Sandra Deldeo

Noted progress.

22. Old Business

- A-1 Motion to Transfer a Donation in the Amount of \$ 5,000.00 to Community Affairs

Ms. Crawford made a motion to authorize a transfer \$ 5,000.00 to Community Affairs account. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

23. New Business

President Peterson stated there was a letter from Marine Corps League of the Delaware County Detachment and requested someone to read the letter into record.

- A-1 Request for Donation by Marine Corps League of the Delaware County Detachment

Ms. Crawford read the letter from the Delaware County Detachment Marine Corps League. Ms. Crawford made a motion to donate \$ 2,500.00 to the Marine Corps League of the Delaware County Detachment. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Abstain; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

President Peterson asked if there was anything that we missed? There was no response.

24. Floor Open to Public

No one approached Council.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. McClintock seconded the motion. Verbally, all Council voted Aye. Motion carries.

Council adjourned at 7:36 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary