

MINUTES

REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE

October 9, 2018

TIME

7:00 P.M.

PLACE

Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER

President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Deldeo – Present; Mrs. Bush – Present, Mr. McClintock – Present, Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O'Connor, Esquire – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Upland Borough Police Chief Michael Irely, Fire Marshal & Upland Fire Chief Daniel Smith, Reporter Ken Stark, and five (5) residents were in attendance.

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*Out of Normal Order of Business at 7:03 p.m.*

Motion to Appoint New Councilperson

President Peterson opened the nominations for the vacant Councilpersons' seat. Ms. Crawford nominated Mrs. Julie Kerns as the new Councilperson. Mrs. Bush seconded the nomination.

President Peterson asked if there were any other nominations for the vacant council members' seat. There were no additional nominations. Hearing none, President Peterson declared the nominations were closed.

The motion for Mrs. Julie Kerns as the new councilperson was stated and roll call was taken: Mrs. Deldeo – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

President Peterson asked Mayor Dennon to perform the swearing in of Mrs. Kerns. Mr. Christopher Kerns held the bible for his wife. After Mrs. Kerns was sworn in, Council and the audience provided a round of applause and photographs were taken. Mrs. Kerns took her seat at Council.

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*Back into the Normal Order of Business at 7:05 p.m.*

5. Public Comments on Agenda Items Only

No one approached Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – September 25, 2018

Ms. Crawford made a motion to approve the Council Meeting Minutes from September 25, 2018. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mrs. Kerns – Abstain, Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

7. Treasurer's Report

A-1 Treasurer's Report – September 2018

Ms. Crawford made a motion to accept the September 2018 Treasurer's Report as presented. Mr. Hunter seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Income Statements – September 2018

Ms. Crawford made a motion to accept the September 2018 Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-3 Manager's Report – September 2018

Ms. Crawford made a motion to accept the September 2018 Manager's Report as presented. Mr. McClintock seconded the motion. Verbally, Council members voted Aye except for Mrs. Kerns, she abstained. Motion carries. Copy included.

8. Auburn Village Report

Mr. McClintock reports progress.

9. Public Safety Report – Richard McClintock

A -1 Fire Marshal's Report

Fire Marshal Dan Smith read the Fire Marshal's Report of September 2018 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith read the Upland Fire Company's Report of September 2018 into record. Copy included with minutes. President Peterson stated that she wanted to mention that Mr. Smith was doing a very good job as Fire Marshal and that Council is pleased. Mr. Smith responded "Thank you".

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the September 2018 into record. Copy included with the minutes.

11. Building & Grounds Report – Judith Bush

A-1 Motion to Purchase Property at #2 Seventh Street from Repository Sale - \$ 142.25

President Peterson stated 2 7<sup>th</sup> Street was up for sale and we have thousands of dollars in liens on that property. Jay Wills, Esq. was able to obtain that property for us for the amount of \$ 142.25.

Mrs. Bush made a motion to purchase #2 Seventh Street from the Repository Sale. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

President Peterson stated this property will be used as a parking lot; an area much needed for that area.

A man from the audience tried to speak during the motion. President Peterson addressed him after the motion was approved. The man stated he submitted a letter. President Peterson stated "While you were getting a letter to purchase the property, we had thousands of dollars of liens on that property and the Borough Manager was able to obtain it under the Borough. So, we now own that." The man stated he was willing to purchase the property from Upland including the lien amounts as soon as possible. President Peterson stated they could discuss that afterwards however she was unsure if that was possible. *(See # 22 regarding further discussion).*

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - October 2018 for \$ **216,811.17**

Ms. Crawford made a motion to approve the General Fund Bills for the period of October 2018 for \$ **216,811.17**. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Approval of Auburn Village Bills - October 2018 for \$ **12,589.50**

Ms. Crawford made a motion to approve the Auburn Village Bills for October 2018 for \$ **12,589.50**. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

- A-3 PSAB 2018 Fall Conference in Seven Springs, PA  
*- Approval for Council, Borough Manager and Police Chief to Attend*

Ms. Crawford made a motion to approve for some Council members, the Police Chief and Borough Manager to attend the PSAB 2018 Fall Conference in Seven Springs. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report – Richard McClintock

- A-1 Motion to Authorize Borough Manager to Advertise Ordinance No. 4 of 2018  
*- Condemnation of Property Located at 35 Main Street, Upland Borough, Pennsylvania*  
 -

*TABLED per President Peterson until November 2018 meeting.*

- A-2 Motion to Authorize Borough Manager to Advertise Ordinance No. 5 of 2018  
*- Condemnation of Property Located at 37 Main Street, Upland Borough, Pennsylvania*

*TABLED per President Peterson until November 2018 meeting.*

- A-3 Motion to Authorize Borough Manager to Advertise Ordinance No. 6 of 2018  
*- Amending Chapter 173: Vehicles and Traffic; Article VII. Schedules; §173-42. Schedule IV: Prohibited Turns at Intersections*

Mr. McClintock read portion of Ordinance No. 6 of 2018 into record. Mr. McClintock made a motion to authorize the Borough Manager to advertise Ordinance No. 6 of 2018. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

**\*\*Please note for sequential Ordinance numbers, this ordinance was re-numbered to Ordinance No. 4 of 2018.**

14. Research & Development – Moira Crawford

Ms. Crawford reported the website had 4,933 page views, with an average of 164 per day. The website had 1,470 visitors with an average of 47 per day.

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*Out of the normal Order of Business at 7:17 p.m.*

President Peterson went out of the normal order of business to request a motion to hire a new Part-Time Police Office, John Walker.

Ms. Crawford made a motion to hire part-time Police Officer John Walker. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Mayor Dennon performed the swearing-in of Part-Time Officer John Walker. After Officer Walker was sworn in, Council and the audience provided a round of applause and photographs were taken.

President Peterson stated that those visiting for the Officer Walker, may leave.

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President Peterson announced the Officers were excused and Council is back into the Normal Order of business at 7:24 p.m.

#### 15. Streets & Equipment – Judith Bush

Mrs. Bush announced the Recycling/Trash re-scheduled meeting will be on October 24<sup>th</sup> at 5pm for those on the committee.

#### 16. Community Affairs – Moira Crawford

- Seniors trip to Shady Maples – This trip was yesterday, October 8. We had a great turn out. Community Affairs thanks the Upland Athletic Club, Marine Corps League and the Upland Fire Company for their gift donations.
- Designer Bag Bingo - Saturday October 13, 2018 6pm-11pm at MacQueen Hall. \$30 for advance tickets and \$35 at door; tickets are selling fast so if available, \$35 at the door. This is a Bring your own food & beverages event. We will have 10 rounds of bingo; a bonus bingo game will be available for \$5, 50/50, raffle baskets.
- Holiday Celebration form available now in the Borough Offices and the website. Must sign up by Friday, November 2 so the child(ren) receives a gift from Santa.
- Annual Seniors Thanksgiving Dinner – this event is for the seniors citizens of Upland. It is scheduled for Saturday, November 10, 2018 at 6pm at the MacQueen Hall. Seniors must pre-register by calling the Borough Offices.
- Sesquicentennial Celebration: we have merchandise available in the office – 2 different baseball hats – silk screen is \$10 and embroidered is \$20, tee shirts are \$10, and 3X tee shirts at \$15, and the commemorative ornament of the sesquicentennial logo which will be \$10. Also, ordering the logo magnets is pending.
- President Peterson stated Officer White and herself will be doing children IDs, tentatively November 8; 6-8 pm at PD. President asked for this event to be listed in the newsletter. Ms. Crawford asked for a call out on that as well.

#### 17. Use & Occupancy Report – Michael J. Ciach

Mr. Ciach read into record the Use and Occupancy Report for the month of September 2018. Copy included with minutes.

#### 18. Mayor's Report – William Dennon

Mr. Dennon read the September 2018 Mayor's Report into record. Copy included with the minutes.

Chief Irely want to thank Council and some citizens; some in attendance this evening; for their support during an incident on September 8<sup>th</sup>. This incident involved Officers McCann, Officer Greene and a suspect with a firearm. However the situation diffused itself and no officer was hurt during this incident.

On Thursday, October 11<sup>th</sup> at 9:00 a.m. CCMC in conjunction with other hospitals will conduct a mass casualty drill; traffic slightly affected but hospital services not affected.

Chief Irely also stated the Upland Police Department was the recipient, the only recipient in Delaware County this year, to receive the Resource Officer Grant. The amount of the grant is \$60,000 for the 1<sup>st</sup> year and an additional guaranteed amount of \$30,000 the year after. Chief Irely further explained that once you get into the system, they will normally continue to give you more funds. Credit is due to Officer White who was instrumental in obtaining these funds.

Upland is also the recipient of the JAG grant in the amount of \$100,000, which will allow our officers to teach the GREAT program through the schools, the Gang Resistance Education And Training grant. This amount will be split with Chester City, Chester Township and Upland; this amount is for Officer White's training and training supplies.

Also, last week Upland became the recipient of the Bullet Proof Vests Grant in the amount of \$2,100.00. This amount would allow Upland to purchase 2.8 vests.

#### 19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his August/September 2018 Report into record. Copy included with the minutes.

#### 20. Engineer's Report – Daniel Archdeacon for Elizabeth Catania

- A-1 Motion to Approve Final Payment to BRB Contractors for Demolition of 3702 6<sup>th</sup> Street – Amount \$1,722.50

Ms. Crawford made a motion to approve the final payment to BRB Contractors for the completed job at 3702 6<sup>th</sup> Street in the amount of \$ 1,722.50. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Approve Final Payment to BRB Contractors for Work Performed at 2, 4 and 6 Hill Street – Amount \$ 5,121.50

Ms. Crawford made a motion to approve the final payment to BRB Contractors for the completed job at 2, 4 and 6 Hill Street in the amount of \$ 5,121.50. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-3 Motion to Make Payment to BRB Contractors for the 2<sup>nd</sup> Street Wall  
- Amount of \$ 7,480.00

Ms. Crawford made a motion to approve the payment to BRB Contractors for the completed job to remove the Borough's portion of the 2<sup>nd</sup> Street Wall in the amount of \$ 7,480.00. Mr. McClintock

seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Mr. Archdeacon read the report for September 2018 into record. Copy included with minutes.

## 21. Future Projects – Sandra Deldeo

President Peterson reported progress on behalf of Mrs. Deldeo.

Mr. McClintock spoke about the diverse employment practices that Upland Borough Police Department has incorporated, more so, recently.

## 22. Old Business

President Peterson asked the opinion of Council if they wished to revisit the issue of #2 Seventh Street in light of the gentleman making an offer to pay liens.

Mr. McClintock made a motion to keep #2 Seventh Street. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

## 23. New Business

### A-1 PA Mayor's Association – Amount \$ 60.00

Ms. Crawford made a motion to approve Mayor Dennon to join PA Mayor's Association for the amount of \$ 60.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Kerns – Abstain, Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

### A-2 Cancel Second Meeting of the Month – October 23, 2018

Ms. Crawford made a motion to cancel second meeting of the month, October 23, 2018. Mrs. Bush seconded the motion. Verbally, all Council members voted Aye. Motion carries.

## 24. Floor Open to Public

Chief Irely announced that Upland Police Department will be participating with Upland Baptist Church's Trunk or Treat event on Halloween Night, October 31<sup>st</sup>, from 6:00 p.m. to 7:00 p.m. Also, Chief Irely wanted to thank Mr. George Oronzio for the generous donation of \$300.00 to cover the amount needed to purchase the other bullet proof vest. A round of applause and appreciation was offered to Mr. Oronzio.

Fire Chief and Fire Marshal Dan Smith reminded that people will begin to use fire pits and/or outdoor chimneys. People that wish to use must apply for a permit. To date, only one person applied for the permit.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mrs. Bush seconded the motion. Verbally, all Council voted Aye. Motion carries.

Council adjourned at 7:35 p.m.

Respectfully submitted,

Michael J. Ciach  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary