

## MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE June 25, 2019

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

### PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

### ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Kerns – Present; Mrs. Bush – Absent/Excused due to Illness; Mrs. Deldeo – Present, Mr. McClintock – Present; Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O'Connor, Esquire – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

### GUESTS/RESIDENTS IN ATTENDANCE

Reporter Ken Stark and approximately four (4) guests were in attendance.

#### 5. Motion to Hire Three (3) Part-Time Police Officers

Ms. Crawford made a motion to hire three (3) part-time police officers. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstain. Motion carries.

\*\*\*\*\*

#### Out of Normal Order of Business at 7:03 p.m.

#### Swear-In Part-Time Police Officers

- Kyle Cassidy

Mayor Dennon performed the swearing of newly hired part time Police Officer Kyle Cassidy. Congratulatory remarks and applause was offered by Council and the audience.

- Jonathan Keeney

Mayor Dennon performed the swearing of newly hired part time Police Officer Jonathan Keeney. Congratulatory remarks and applause was offered by Council and the audience.

- Mark Mackrell

Mayor Dennon performed the swearing of newly hired part time Police Officer Mark Mackrell. Congratulatory remarks and applause was offered by Council and the audience.

Photographs were taken by Ken Stark and family members.

\*\*\*\*\*

*Back into the Normal Order of Business at 7:10 p.m.*

President Peterson stated that Council had a brief Executive Session and spoke about the hiring of the three (3) new part time police officers.

President Peterson also stated that Council had meet with Mr. Pat Larkin, broker for our Insurance Company. President Peterson provided a summary for all:

“In reference to the Borough of Upland vs. Edward Mitchell. The Borough of Upland was reimbursed the amount of \$ 180,350.25. This amount was allowable by our insurance company.”

## 6. Public Comments on Agenda Items Only

No public comments.

## 7. Approval of Previous Meeting Minutes

### A-1 Council Meeting Minutes – May 14, 2019

Ms. Crawford made a motion to pass Council meeting minutes of May 14, 2019. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

### A-2 Bid Meeting Minutes – June 25, 2019 - Joint Road Program for Year 2019 with Parkside Borough

Ms. Crawford made a motion to pass the Bid Meeting Minutes of June 25, 2019; Joint Road Program for Year 2019 with Parkside Borough. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

## 8. Treasurer’s Report

### A-1 Treasurer’s Report –May 2019

Ms. Crawford made a motion to accept the Treasurer’s Report as presented. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

### A-2 Income Statements – May 2019

Ms. Crawford made a motion to accept the Income Statements as presented. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

### A-3 Manager’s Report – May 2019

President Peterson stated that more information is needed for the chain linked fence. asked if there were any questions on the Manager's report. No one responded. Ms. Crawford made a motion to approve the Manager's Report as presented. Mr. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval. Motion carries.

9. Auburn Village Report - Richard McClintock

Mr. McClintock reported progress.

10. Public Safety Report – Richard McClintock

A-1 Fire Marshal's Report – April/May 2019

Dan Smith, Fire Marshal, was not able to read his April 2019 report into record. Mr. Smith read his May 2019 into record. Copy included.

A-2 Fire Company's Report

Dan Smith, Fire Chief read the reports from April 2019 and May 2019 into record. Copy included.

A-3 Request for Approval of Fire Pit – 401 10<sup>th</sup> Street

At this time, per Mr. Smith, he cannot recommend approval of a fire pit at this location as they wish to place on their deck. He awaits a return call from the requester.

11. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of May 2019 into record. Copy included.

12. Building & Grounds Report

President Peterson noted progress on behalf of Mrs. Bush.

13. Finance & Insurance Report - Moira Crawford

A-1 Approval to Ratify Payment of General Fund Bills May 10, 2019 through June 24, 2019 – **\$ 257,980.41**

Ms. Crawford made a motion to approve and ratify the payment of the General Fund Bills from May 10, 2019 through June 24, 2019, in the amount of \$ 257,980.41. Mrs. McClintock seconded the motion. President Peterson asked if anyone had any questions on the General Fund Bills. No reply, she asked for a roll call. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr.

Hunter – Aye; Ms. Crawford – Abstained on check numbers 38485 & 38633 and Aye on the remainder; Mrs. Peterson –Aye. Motion carries.

A-2 Approval to Ratify Payment of Auburn Village Bills May 10, 2019 through June 25, 2019 – \$ **35,404.39**

Ms. Crawford made a motion to approve and ratify the payment of the Auburn Village Bills from May 10, 2019 through June 25, 2019, in the amount of \$ 35,404.39. Mr. McClintock seconded the motion. President Peterson asked if anyone had any questions on the Auburn Village Bills. No reply, she asked for a roll call. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

14. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass & Adopt Resolution No. 14 of 2019  
- Authorization to Transfer Monies from PLGIT Account to General Fund Account for Auburn Village Bathroom Renovations (**\$ 250,000.00**)

Mr. McClintock read Resolution No. 14 of 2019 into record. Mr. McClintock made a motion to pass and adopt Resolution No. 14 of 2019; Authorize Borough Manager to Transfer \$ 250,000.00 from PLGIT Account to General Fund Account at Wells Fargo, Brookhaven, for the use of Auburn Village Bathroom Renovation. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

15. Research & Development - Moira Crawford

Ms. Crawford reported the website for May 2019 had 7,702 page views with an average of 248 per day; 3,016 visitors with an average of 97 per day; up a bit from normal months. Photos added to the website for the Sesquicentennial Celebration were: the Dinner, the Time Capsule Dedication, the Passport Event, the Movie in the Park, the Corn Hole Tournament, Carnival Games, Fireworks, the Memorial Day Services, the Memorial Day Parade, and the Memorial Day Picnic in the Park. A special thanks to Ken Stark and Patricia McKeone for the photos.

Ms. Crawford stated that she was looking into updating our website. We may utilize our current contract hours with current vendor Course vector/PSAB to give an updated look to the website.

16. Use & Occupancy Report – Michael Ciach

Borough Manager Michael Ciach read the Use and Occupancy Report for May 2019 into record. Copy included.

## 17. Community Affairs – Moira Crawford

Ms. Crawford reported on each event held during the Sesquicentennial Celebration and Memorial Day 2019:

Time Capsule Dedication – held on Friday, May 24<sup>th</sup> @ 6:00 p.m.

Held at Castle Avenue and Main Streets (flagpole). Contains items from several borough organizations. There is a marker noting the Time Capsule and it is to be opened in May 24, 2069. Special thanks to our dedicators – Savannah Worrell, Manny Lopez and Parker Ferguson. Also, the dignitaries that attended: including PSAB President Carl Cox and his wife, Delaware County District Attorney Katayoun Copeland and her mother, and Judge Linda Cartisano to name a few. This was shown on channel 6 action news.

Sesquicentennial Dinner – held on Friday, May 24<sup>th</sup> starting at 5:30 p.m. with dinner at 7:00 p.m.

Nice turnout and everyone seem to enjoy themselves. Special thanks to all our speakers.

Sesquicentennial Passport – held on Saturday, May 25<sup>th</sup> from 10:00 a.m. to 4:00 p.m.

Nice turnout for this event and all that participated seemed to enjoy visiting and learning about the various locations. We sold 196 passports. This may be something we want to do again in a couple of years due to the interest.

Raffle Winners – announced on Saturday, May 25<sup>th</sup> prior to the Movie in the Park

The winner of the 65” flat screen TV that was donated by the Upland Athletic Club was Joanie Vandergrift. The Family Friendly Basket was Patricia McKeone.

Movie in the Park – held on Saturday, May 25<sup>th</sup> at dusk.

While it was a chilly evening, several residents and their children attended this free movie viewing of “Ralph Breaks the Internet”. Refreshments were sold in the pavilion by the Upland Borough Police Department – all proceeds benefit their annual “National Night Out” to be held on August 6<sup>th</sup>. Special thanks to the Chick-a-filet Cow for making an appearance.

Church Services in the Park – held on Sunday, May 26<sup>th</sup> from 10:00 a.m. to 11:30 a.m.

The Upland Baptist Church (Pastor Brenda Shaw) and Resurrection Life Church (Pastor Bryan McGrouty) held joint services in Bristol Lord Field. Again, there was a nice turnout and the services were beautiful.

Picnic Lunch in Park – held on Sunday, May 26<sup>th</sup> starting at 11:30 a.m.

Everyone seemed to have an enjoyable time and perhaps this is something we may do again in the future. While the event wasn’t profitable, it wasn’t expected to be. The purpose was to get families out together to enjoy a beautiful day in the park with neighbors and/or past residents. We pre-sold 111 lunches and sold several more at the event.

Corn Hole Tournament - held on Sunday, May 26<sup>th</sup> starting at 1:30 p.m.

The UAC sponsored and ran this event. They had 5 women’s teams participating. The winners were Hope Crowley and Stephanie Pysher. There were 13 men’s teams participating. The winners were Joseph and Anthony Yannuzzi.

While this event was going on, there was music, face painting, a stilt walker, photos and several carnival games. We also sold merchandise and rip off tickets.

The Upland Fire Co. #1 sold refreshments in the Pavilion with all proceeds benefitting their organization.

Fireworks – held Sunday, May 26<sup>th</sup> at dusk

Held overlooking Bristol Lord Field. Great display as usual. Please note that we do have our annual Labor Day fireworks display scheduled for Sunday, September 1<sup>st</sup> at dusk.

Memorial Day Programs – held Monday, May 27<sup>th</sup>

The annual parade started as usual from the Upland Baptist Church around 9. We had 3 mummer bands and 1 pipe band participated. The Services held at the Baptist Church and War Memorial were beautiful. Special thanks to the talented Rick Swallow for his stirring rendition of taps at the church 2 times, War Memorial and the MCL. Also, Reverend Johnson as our guest speaker and the two essay winners – Amaya Howard and Kayla Jones. The day ended with the joint annual picnic held by the Upland Baptist Church and Resurrection Life Church.

On behalf of Upland Borough Council, The Sesquicentennial Committee and the Community Affairs Committee - we wish to thank all those who assisted in making these events happen and those who participated.

*Next scheduled Events:*

Annual July 4<sup>th</sup> Celebration – Thursday, July 4<sup>th</sup> from 11:00 a.m. – 2:00 p.m.

To be held in Bristol Lord Field, must be a current borough resident to participate. We will be giving tickets at the event which will get you free hot dogs, pretzels, chips, water ice, beverages, dessert and for children candy. Entertainment will include music, face painting, photos, slip and slide, moon bounces.

Movie in the Park – Tuesday, August 6, 2019 at dusk

This is an added event; it will be held at dusk in Bristol Lord Field after the National Night Out events sponsored by the UBPD. The movie will be “Dumbo”. Bring a chair, blanket and refreshments. Currently there are no plans to sell any refreshments.

Magic Show and Pizza/Ice Cream Party – Saturday, August 24, 2019 3:00 p.m. – 5:00 p.m.

To be held at Macqueen Hall for current borough children. After the magic show; will have a “Pizza Party” and “Ice Cream Bar”.

18. Streets & Equipment – Judith Bush

Progress.

19. Mayor’s Report – Mayor Dennon

Mayor Dennon read the Mayor’s Report into record for the month of May 2019.

20. Solicitor’s Report - Robert O’Connor

Mr. O’Connor read his report into record. Copy included.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

- A-1 2019 Road Program – Recommend to Award the Contract to A.F. Damon in the amount of \$ 149,417.00

Ms. Crawford made a motion to award the 2019 road Program contract to A.F. Damon in the amount of \$149,417.00. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

- A-2 Hill Street DCNR Grant - Approve Application for Payment #1 to Lechmanik, Inc. in the Amount of \$ 27,391.35

Ms. Crawford made a motion to approve the application for payment #1 to Lechmanik, Inc. in the amount of \$ 27,391.35. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

- A-3 Hill Street DCNR Grant – Approve Request for Payment #2 from PA DCNR in the Amount of \$ 14,200.00

Ms. Crawford made a motion to approve the request for Payment #2 from PA DCNR in the amount of \$ 14,200.00. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

- A-4 Main Street Wall Restoration – Approve Engineer to Obtain Quotes for the Necessary Work

Ms. Crawford made a motion to approve the Engineer to obtain quotes for the necessary work to restore the Main Street Wall. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

22. Future Projects – Sandra Deldeo

President Peterson stated information will be accumulated for the Memorial Brick Campaign; slated for the Hill Street Park.

23. Old Business

- A-1 Sesquicentennial Home Decorating Contest

Ms. Crawford announced the Community Affairs Committee had their list of the winners of the home decorating contest for the Sesquicentennial Event.

- 1<sup>st</sup> Place - #25 Church Street \$100;
- 2<sup>nd</sup> Place - #208 Eighth Street \$50; and

- 3<sup>rd</sup> Place - #23 Church Street \$25

#### 24. New Business

- A-1 Reminder: Next Meeting July 9, 2019 - Caucus at 6pm, Meeting at 7pm *THEN*  
August 27, 2019, Caucus at 6pm, Meeting at 7pm

President Peterson reminded everyone of the Summer 2019 Council Meeting Schedule.

#### A-2 Discussion – Marine Corps League Donation Request

Ms. Crawford made a motion to approve a donation in the amount of \$ 2,500.00 to the Delaware County Detachment – Upland Marine Corp. League. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

#### A-3 Letter from Resident - Mr. Harris Bloom

President Peterson stated Council had received a letter from resident Harris Bloom. Mr. Bloom wanted to reiterate in the letter that at the May 14, 2019 Council meeting, he spoke and wanted everyone to know he addressed the Council as a whole, not targeting one individual in his comments. Mr. Bloom also wrote he wanted to comment Council for the great Sesquicentennial Celebration Events. Copy of letter is included.

#### 25. Floor Open to Public

No one approached Council.

#### 26. Adjournment

Ms. Crawford made a motion to adjourn. Mrs. Kerns seconded the motion. Verbally, all Council voted Aye, no one opposed. Council adjourned at 7:37 p.m.

Respectfully submitted,

Michael J. Ciach  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary