

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE July 9, 2019

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL
Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Kerns – Present; Mrs. Bush – Present; Mrs. Deldeo – Present, Mr. McClintock – Present; Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O’Connor, Esquire – Present; Mr. Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE
Reporter Ken Stark and approximately four (4) guests were in attendance.

5. Motion to Hire Two (2) Part-Time Police Officers

Mr. McClintock made a motion to hire two (2) part-time police officers. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Abstain. Motion carries.

Out of Normal Order of Business at 7:02 p.m.

Swear-In Part-Time Police Officer

- Erin Scott

Mayor Dennon performed the swearing of newly hired part time Police Officer Erin Scott. Congratulatory remarks and applause was offered by Council and the audience.

- Kyle Youssi

Mayor Dennon performed the swearing of newly hired part time Police Officer Kyle Youssi. Congratulatory remarks and applause was offered by Council and the audience.

Back into the Normal Order of Business at 7:07 p.m.

6. Public Comments on Agenda Items Only

No public comments.

7. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – May 14, 2019 (*ratify slight revision*)

Ms. Crawford made a motion to ratify the Council meeting minutes of May 14, 2019. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Council Meeting Minutes – June 25, 2019

Ms. Crawford made a motion to pass Council meeting minutes of June 25, 2019. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

8. Treasurer's Report

A-1 Treasurer's Report – June 2019

Ms. Crawford made a motion to accept the June 2019 Treasurer's Report as presented. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Income Statements – June 2019

Ms. Crawford made a motion to accept the June 2019 Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Manager's Report – June 2019

- a. Comcast Franchise Agreement – TABLED as Mr. Ciach and Mr. O'Connor will discuss further.

President Peterson asked if there were any questions on the Manager's report. No one responded. Mr. McClintock made a motion to accept the Managers Report for June 2019 as presented. Ms. Crawford seconded the motion. Verbally, all Council stated Aye; noting approval.

9. Auburn Village Report - Richard McClintock

President Peterson stated Mr. McClintock reported progress.

10. Public Safety Report – Richard McClintock

A-1 Fire Marshal's Report – June 2019

Fire Marshal Dan Smith read his June 2019 report into record. Copy included.

A-2 Fire Company's Report – June 2019

Fire Chief Dan Smith read his June 2019 report into record. Copy included.

Mr. McClintock asked a question, but inaudible.

11. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of June 2019 into record. Copy included.

It was also noted that the owner of #2 Church Street will be dealt with in court.

12. Building & Grounds Report – Judith Bush

Mrs. Bush noted progress.

13. Finance & Insurance Report - Moira Crawford

A-1 Approval to Ratify Payment of General Fund Bills June 24, 2019 through July 3, 2019 – **\$ 18,469.94**

Ms. Crawford made a motion to approve and ratify the payment of the General Fund Bills from June 24, 2019 through July 3, 2019, in the amount of \$ 18,469.94. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

A-2 Approval to Ratify Payment of Auburn Village Bills June 24, 2019 through July 3, 2019 – **\$ 10,804.77**

Ms. Crawford made a motion to approve and ratify the payment of the Auburn Village Bills from June 24, 2019 through July 3, 2019 in the amount of \$ 10,804.77. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

14. Ordinances & Resolutions Report – Richard McClintock

Progress noted.

15. Research & Development - Moira Crawford

Ms. Crawford reported that the website for June 2019 had 5,231 page views with an average of 174 per day. There were 2,395 visitors with an average of 80 per day. Pictures were added of the Police Award Dinner and the 4th of July festivities. Ms. Crawford mentioned that research is underway for updating the Borough website as well as a new email program for employees.

16. Streets & Equipment – Judith Bush

Mrs. Bush stated contractors began work at the Hill Street Park.

Mrs. Bush made a motion to repair the Case Loader and have the Borough Manager seek three (3) quotes; price is not to exceed \$ 18,000.00; and authorize the repair at the lowest price. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

17. Community Affairs – Moira Crawford

Ms. Crawford announced the most recent event was the 4th of July festivities; the turnout was great though it was hot and humid. For next year's planning, possibly just slip and slides and not moon bounces.

Upcoming events are to include:

- Movie in the Park – scheduled for Tuesday, August 6 at dusk after the National Night Out event; the movie will be Dumbo.
- Youth Magic Show on August 24, 3pm to 5pm at MacQueen Hall; following the show there will be pizza and an ice cream bar.
- Labor Day Fireworks, September 1st at Bristol Lord Field at dusk. Upland Fire Company to sell refreshments at the Pavilion.
- Spaghetti Dinner, September 14th at MacQueen Hall, 4pm-6pm; food to include meatballs, salad bar, garlic bread, desserts and beverages; BYOB event. Prices have increased this year but still lower than events similar in the area; \$12 for adults, \$10 for seniors and \$8 for children 12 and under. Tickets will be available at the Borough Office to purchase in August 2019.

President Peterson stated that the Police Chief (Irey), Officer Carl White and herself will be doing the photo identification cards again in September. Ms. Crawford requested an update as she will post on the website.

18. Use & Occupancy Report – Michael Ciach

Borough Manager Michael Ciach read the Use and Occupancy report for June 2019 into record. Copy included.

19. Mayor's Report – Mayor Dennon

Mayor Dennon read the Mayor's Report into record for the month of June 2019. Copy included.

20. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his June 2019 report into record. Copy included.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

A-1 Hill St. Park DCNR Grant – Approve Application for Payment #2 to Lechmanik, Inc. in the amount of \$ 4,212.24

Ms. Crawford made a motion to approve application for payment #2 to Lechmanik, Inc. in the amount of \$ 4,212.24. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

A-2 Kerlin St. Park Lighting – Approve Quote provided by Joe Mullen in the amount of \$7,700.00

Ms. Crawford made a motion to approve quote provided by Joe Mullen in the amount of \$ 7,700.00 to install the lighting, on concrete foundation, at Kerlin Street Park. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo - Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson –Aye. Motion carries.

Mr. Archdeacon's Engineer's Report for June 2019 is included.

22. Future Projects – Sandra Deldeo

President Peterson stated that the Fire Chief Dan Smith came up with a great idea; as the last couple of years we spoke about putting a water park on Second Street. President Peterson stated that idea was unfeasible as it is so close to houses.

However, they will look into working with Upland Baptist Church to possibly lease or purchase of part of the Church parking lot; this would be a central location for this water park project.

23. Old Business

President Peterson asked if Chief (Irey) had anything to say.

Chief Irey approached Council. He apologized he was unavailable to attend the last Council meeting due to a family obligation. Chief spoke about turnover in his department; recent part-time new hires and some voluntary departures.

Chief Irey updated that the online Live Scan system begins tomorrow, July 10, 2019; dramatically cutting the time the officers will spend out of town, in Chester. The Live Scan system brings a substantial amount of financing through the State for every person that is (finger) printed. Additionally, Chief Irey noted Parkside Borough, Attorney General's Office and Marcus Hook Borough have contacted Upland to possibly utilize their LiveScan System; therefore, the monies generated would stay in Upland.

Chief Irely mentioned the application for the grant from Casino funding is still pending; grants are awarded as high as \$ 50,000.00.

Chief Irely thanked everyone for their support and informed everyone that August 8, 2019 is the scheduled National Night Out event in the Bristol Lord Field.

24. New Business

No new business discussed.

25. Floor Open to Public

Sharon Jackson, 3rd Street resident, approached Council. Her concern was that some contractors do not clean up grass clippings after they cut their clients grass. It was confirmed that grass clippings need to be cleaned up.

Also, on behalf of her sister that lives on Juniper Lane, she is very pleased with her bathroom. (Joe Ferguson) Parker and Corey did a wonderful job.

President Peterson reminded everyone the next Council meeting is not until the second meeting of August (8/27/19).

26. Adjournment

Ms. Crawford made a motion to adjourn and Mr. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval.

Council adjourned at 7:31 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary