

MINUTES

REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE

September 10, 2019

TIME

7:00 P.M.

PLACE

Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER

President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

President Peterson stated that between Caucus and the Meeting, Council went into an Executive Session to discuss the hires/promotions.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Kerns – Present; Mrs. Bush – Present; Mrs. Deldeo – Present, Mr. McClintock – Present; Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O'Connor, Esquire – Present; Mr. Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Police Chief Michael Irely, Police Lieutenant Michael Curran, Fire Chief/Fire Marshall Daniel Smith, Reporter Ken Stark and approximately seven (7) guests were in attendance.

5. A-1 Motion to Hire Part-Time Officer John McIntosh

President Peterson entertained a motion to hire John McIntosh as a part time officer. Mr. McClintock made a motion to hire part time officer John McIntosh. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Abstain. Motion carries.

A-2 Resolution No. 15 of 2019 Motion to Promote PT Officer Timothy Ervin to Full Time Officer

President Peterson introduced the Resolution. Mr. McClintock made a motion to promote part time officer Timothy Ervin to full time officer. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Abstain. Motion carries.

A-3 Resolution No. 16 of 2019 Motion to Promote FT Officer White to Corporal Position

President Peterson introduced the Resolution. Mr. McClintock made a motion to promote full time officer Carl White to Corporal. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Abstain. Motion carries.

President Peterson announced out of normal order of business at 7:04 p.m.

Out of Normal Order of Business

Swear-In Police Officers

- Part-Time Officer John McIntosh

Mayor Dennon performed the swearing of newly hired part time Police Officer John McIntosh. Congratulatory remarks and applause was offered by Council and the audience.

- Full Time Officer Timothy Ervin

Mayor Dennon performed the swearing of newly promoted full time Police Officer Timothy Ervin. Congratulatory remarks and applause was offered by Council and the audience.

- Corporal Carl White

Mayor Dennon performed the swearing of newly promoted Corporal Carl White. Congratulatory remarks and applause was offered by Council and the audience.

Back into the Normal Order of Business at 7:12 p.m.

6. Public Comments on Agenda Items Only

No public comments.

7. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – August 27, 2019

Ms. Crawford made a motion to approve the Council Meeting Minutes of August 27, 2019 as presented. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

8. Treasurer's Report

A-1 Treasurer's Report –August 2019

Ms. Crawford made a motion to approve the Treasurer's Report of August 2019 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-2 Income Statements – August 2019

Ms. Crawford made a motion to approve the Income Statements of August 2019 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo

– Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-3 Manager's Report – August 2019

President Peterson asked if there were any questions on the Manager's Report. With no reply, Ms. Crawford made a motion to accept the Managers Report for August 2019 as presented. Mr. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval.

9. Auburn Village Report - Richard McClintock

President Peterson stated Mr. McClintock reported progress.

10. Public Safety Report – Richard McClintock

A-1 Fire Marshal's Report – August 2019

Fire Marshal Dan Smith read his August 2019 report into record. Copy included.

A-2 Fire Company's Report – August 2019

Fire Chief Dan Smith read the Fire Company Report of August 2019 into record. Copy included.

A-3 Letter from Upland Fire Company Requesting Financial Support to Cover Uniforms that are in Need of Updating

President Peterson stated the Upland Fire Company is in need of replenishing some uniforms/gear that is outdated and not in compliance. It would be up to Upland Borough Council to approve this expense. Mr. McClintock made a motion to approve the funding of 17,777.85. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

Copy of letter is attached.

11. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of August 2019 into record.

12. Building & Grounds Report – Judith Bush

Mrs. Bush reported progress.

13. Finance & Insurance Report - Moira Crawford

- A-1 Approval to Ratify Payment of General Fund Bills August 23, 2019 through September 10, 2019 – \$ **106,702.35**

Ms. Crawford made a motion to ratify the payment of the General Fund Bills in the amount of \$ 106,702.35. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Abstain from check number 38895 and Aye on the remainder; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Approval to Ratify Payment of Auburn Village Bills August 23, 2019 through September 10, 2019 – \$ **12,785.27**

Ms. Crawford made a motion to ratify the payment of the Auburn Village Bills from August 23, 2019 through August 23, 2019 in the amount of \$12,785.27. Roll call was taken: Mrs. Kerns – Abstain from check number 8262 and Aye on the remainder; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Abstain from check number 8262 and Aye on the remainder; and Mrs. Peterson – Aye. Motion carries.

14. Ordinances & Resolutions Report – Richard McClintock

- A-1 Motion to Pass and Adopt Ordinance 7 of 2019
 - Establishing a New Compensation Schedule for Borough Inspectors Performing Building, Plumbing, Electrical, Mechanical and Fire Prevention Inspections on Large Construction Projects in the Borough

Mr. McClintock read the Ordinance No. 7 of 2019; *Establishing a New Compensation Schedule for Borough Inspectors Performing Building, Plumbing, Electrical, Mechanical and Fire Prevention Inspections on Large Construction Projects in the Borough*, into record. Mr. McClintock made a motion to pass and Ordinance No. 7 of 2019. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Pass and Adopt Resolution No. 17 of 2019
 - Pension Plan Funding Cost of Non-Uniformed Pension Plan Year 2020

Mr. McClintock read the Resolution No. 17 of 2019; *Pension Plan Funding Cost of Non-Uniformed Pension Plan Year 2020*; into record. Mr. McClintock made a motion to pass and Resolution No. 17 of 2019. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Abstain. Motion carries.

- A-3 Motion to Pass and Adopt Resolution No. 18 of 2019
 - Pension Plan Funding Cost of Police Pension Plan Year 2020

Mrs. Kerns read the Resolution No. 18 of 2019; *Pension Plan Funding Cost of Police Pension Plan Year 2020*; into record. Mrs. Kerns made a motion to pass and Resolution No. 17 of 2019. Mrs. Bush

seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-4 Motion to Pass and Adopt Resolution No. 19 of 2019
- Comprehensive Fee Schedule

Mrs. Kerns read the revised portions of Resolution No. 19 of 2019; *Comprehensive Fee Schedule*; into record. Ms. Crawford made a motion to pass and Resolution No. 17 of 2019. Mrs. Kerns seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-5 Motion to Pass and Adopt Resolution No. 20 of 2019
- Ratify Loan Document for TD Bank for Police Building

Mrs. Kerns read the revised portions of Resolution No. 20 of 2019; *Ratify Loan Document for TD Bank for Police Building*; into record. Mrs. Kerns made a motion to pass and Resolution No. 17 of 2019. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

15. Research & Development - Moira Crawford

Ms. Crawford stated that for the website for August 2019, there were a total of 4,853 page views, with an average of 157 per day; and 2,184 visitors, with an average of 70 per day. Photos from the Labor Day Fireworks were added to the website. Borough website in process of updating as discussed in last month's meeting and we are awaiting Steve G. to research email access.

16. Streets & Equipment – Judith Bush

President Peterson stated Mrs. Bush reported progress.

17. Community Affairs – Moira Crawford

Ms. Crawford reported the events held since our last meeting were the Labor Day Fireworks, Upland Fire Department sold refreshments in the Pavilion and from what she understood, a profit was made.

Upcoming events to include:

Spaghetti Dinner will be held on Saturday, September 14 for 4pm-6pm at MacQueen Hall; dinner to include spaghetti, meatballs/sausage, salad bar, garlic bread, dessert and beverage. Cost: Under 10 – \$8, Senior Citizen – \$10 and Adult – \$12. Take out available for an additional \$1. Tickets are available to purchase; please contact Councilwomen/ Committee Members Judith Bush, Julie Kerns, or Moira Crawford and/or contact the Borough Offices. Ms. Crawford stated this is one of the paying events they have; the funds raised at this event help pay for their free events throughout the year.

Designer Bag Bingo – scheduled for Saturday, October 19, 2019 at MacQueen from 6:00 p.m. – 11:00 p.m. Table reservations available – must purchase 10 tickets prior to the event. To purchase tickets, please contact Councilwomen Moira Crawford, Judith Bush, or Julie Kerns and/or contact the Borough Offices at (610) 874-7317. \$30 for advance ticket and \$35 at door. This event will be BYOB (and your

own food) which will include 10 rounds of bingo with additional cards available for purchase and a bonus round available for purchase (a Michael Kors carry-on suitcase), door prize of a Kate Spade backpack 50/50, and baskets to be raffled off.

18. Use & Occupancy Report – Michael Ciach

Borough Manager Michael Ciach read the Use and Occupancy report for August 2019 into record. Copy included.

19. Mayor's Report – Mayor Dennon

Mayor Dennon read the Mayor's Report into record for the month of August 2019. Copy included.

President Peterson asked if Chief Irey had any matters to discuss. Chief Irey stated he did not.

20. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his August 2019 report into record. Copy included.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon's Engineer's Report for August 2019 is included.

A-1 Patton Avenue Sinkhole – Approve Quote as submitted by NAP, LLC in the Amount of \$ 6,900.00 plus Grout Material at \$20.00 per gallon

Ms. Crawford made a motion to approve payment to NAP, LLC in the amount of \$ 6,900.00 plus grout material at \$20.00 per gallon, total amount not to exceed \$ 11,000.00. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-2 Hill Street Park – Lechmanik; Approve Change Order #1 and Final Payment in the amount of \$ 810.00 for the relocation of the Bench

Ms. Crawford made a motion to approve change order #1 and final payment of \$ 810.00 to Lechmanik. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

22. Future Projects – Sandra Deldeo

A-1 Brick Program – Julie Kerns

President Peterson stated Mrs. Kerns reports progress.

A-2 Waterpark – Judith Bush

Mrs. Bush updated all that they received the appraisal for the Church Parking Lot. Mrs. Bush asked to obtain a copy for Pastor Brenda Shaw of the Upland Baptist Church and for Council to review.

President Peterson stated that Mrs. Bush, Ms. Crawford and herself will meet with Pastor Brenda Shaw to discuss the future plans of the proposed waterpark.

23. Old Business

No old business.

24. New Business

No new business discussed.

25. Cancel the Second Meeting of the Month – September 24, 2019

Ms. Crawford made a motion to cancel the second meeting of the month, September 24, 2019. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval.

President Peterson asked Mr. Ken Stark to advertise in the upcoming newsletter that Upland will be seeking a new Newsletter Editor for quarterly publication.

Fire Chief Dan Smith announced the Upland Fire House will have its Open House on Sunday, October 6th from 2:00 p.m. to 5:00 p.m. Ms. Crawford asked if he wanted her to post on the website; Chief Smith stated yes.

26. Floor Open to Public

Mrs. Richardson, 3rd Street resident, approached Council regarding two (2) issues. There is an issue with pit bulls; the owners are allowing the dogs to run around and the dogs are not friendly; the owners are repeat offenders. Through much discussion, President Peterson and Chief Irey mention about animal control; it is a real problem in Delaware County. Mrs. Richardson asked that we hold the owners responsible for the actions of the dogs. Chief Irey will reach out to Mrs. Richardson in the following days to discuss the matter of the dog situation.

Mrs. Richardson's second issue was to discuss #1 Third Street; overgrown grass, property in sad-state. President Peterson asked if Mr. Ciach will have Bill Kirby, Code Enforcement Officer, look into the property.

27. Adjournment

Ms. Crawford made a motion to adjourn and Mr. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval.

Council adjourned at 7:35 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary