

MINUTES

REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE

October 8, 2019

TIME

7:00 P.M.

PLACE

Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER

President Peterson called the Regular Scheduled Meeting for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Kerns – Present; Mrs. Bush – Present; Mrs. Deldeo – Absent/Excused, Mr. McClintock – Present; Mr. Hunter – Present; Mayor Dennon – Present; Mr. Robert E. O'Connor, Esquire – Present; Mr. Daniel Archdeacon, P.E., Catania Engineering – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Fire Chief/Fire Marshall Daniel Smith, Reporter Ken Stark and approximately five (5) guests were in attendance.

5. Public Comments on Agenda Items Only

No public comments.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – September 10, 2019

Ms. Crawford made a motion to approve the Council Meeting Minutes of September 10, 2019 as presented. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

7. Treasurer's Report

A-1 Treasurer's Report – September 2019

Ms. Crawford made a motion to approve the Treasurer's Report of September 2019 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-2 Income Statements – September 2019

Ms. Crawford made a motion to approve the Income Statements of September 2019 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

A-3 Manager's Report – September 2019

President Peterson asked if there were any questions on the Manager's Report. With no reply, Ms. Crawford made a motion to accept the Managers Report for September 2019 as presented. Mr. McClintock seconded the motion. Verbally, all Council stated Aye; noting approval.

8. Auburn Village Report - Richard McClintock

President Peterson stated Mr. McClintock reported progress.

9. Public Safety Report – Richard McClintock

A-1 Fire Marshal's Report – September 2019

Fire Marshal Dan Smith read his September 2019 report into record. Mr. Smith mentioned he received a couple of certificates this past month; Letter of Clearance for Pyrotechnician and Helper and certificate of completion for a three (3) hour tested training program Fire Investigation for Fire Officers. Copy included.

A-2 Fire Company's Report – September 2019

Fire Chief Dan Smith read the Fire Company Report of September 2019 into record. Chief Smith updated Council that there were two (2) new members at the firehouse and they will have access to a driver during the day for any situation that warrants the need. Copy included.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of September 2019 into record.

11. Building & Grounds Report – Judith Bush

Mrs. Bush reported on the Church/Waterpark project. More information will follow by the end of the year.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval to Ratify Payment of General Fund Bills from September 11, 2019 through October 4, 2019 – **\$ 475,117.89**

Ms. Crawford made a motion to ratify the payment of the General Fund Bills from September 11, 2019 through October 4, 2019 in the amount of \$ 475,117.89. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Approval to Ratify Payment of Auburn Village Bills September 11, 2019 through October 4, 2019 – \$ 83,248.27

Ms. Crawford made a motion to ratify the payment of the Auburn Village Bills from September 11, 2019 through October 4, 2019 in the amount of \$ 83,248.27. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report – Richard McClintock

- A-1 Motion to Pass and Re-Adopt Resolution No. 18 of 2019 (Modified)
- *Pension Plan Funding Cost of Police Pension Plan Year 2020*

Mr. McClintock read the revised portions of Resolution No. 18 of 2019; *Pension Plan Funding Cost of Police Pension Plan Year 2020*, into record. Mr. McClintock made a motion to pass and Resolution No. 18 of 2019. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Pass and Adopt Resolution No. 21 of 2019
- *Eliminating Police Officers' Contributions to the Police Pension Plan for the Year 2020*

Mr. McClintock read Resolution No. 21 of 2019, *Eliminating Police Officers' Contributions to the Police Pension Plan for the Year 2020*, into record. Mr. McClintock made a motion to pass and adopt Resolution No. 21 of 2019. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

14. Research & Development - Moira Crawford

Ms. Crawford stated that for the website for September 2019, there were a total of 4,990 page views, with an average of 166 per day; and 2,508 visitors, with an average of 84 per day. Ms. Crawford announced the photos from the Spaghetti Dinner were added to the website and the Holiday Gift Sign-Up sheet is available on the website for individuals to download. Also, the new and improved website is in process and Steve G. is working on the email option.

15. Streets & Equipment – Judith Bush

President Peterson stated Mrs. Bush reported progress.

16. Community Affairs – Moira Crawford

Ms. Crawford reported the events held since our last meeting were the Spaghetti Dinner on September 14, 2019; a great turnout with a profit of approximately \$800.00.

Upcoming events to include:

Designer Bag Bingo - scheduled for Saturday, October 19, 2019 at MacQueen from 6:00 p.m. – 11:00 p.m. Table reservations available – must purchase 10 tickets prior to the event. To purchase tickets, please contact Councilwoman Moira Crawford, Judith Bush, or Julie Kerns and/or contact the Borough Offices at (610) 874-7317; \$30 for advance ticket and \$35 at door. This event will be BYOB (and your own food) which will include 10 rounds of bingo with additional cards available for purchase and a bonus round available for purchase (a Michael Kors carry-on suitcase), door prize of a Kate Spade backpack 50/50, and baskets to be raffled off.

Youth Halloween Party - scheduled for Saturday, October 26, 2019, 4:00 p.m. to 6:00 p.m. at MacQueen Hall. This event is for Borough youth, up to age 13 years old. There will be music, refreshments and prizes for best costume! All must provide your Upland Borough ID card or proof of residence for entrance.

Senior Thanksgiving Dinner - scheduled for Saturday, November 9, 2019 from 6:00 p.m. to 8:00 p.m. at MacQueen Hall. The Dinner is free for Borough Seniors (62 years old and older). Seniors that wish to attend, must register at the Municipal Offices by calling or stopping in.

17. Use & Occupancy Report – Michael Ciach

Borough Manager Michael Ciach read the Use and Occupancy report for September 2019 into record. Copy included.

18. Mayor's Report – Mayor Dennon

Mayor Dennon read the Mayor's Report into record for the month of September 2019. Copy included.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his September 2019 report into record. Copy included.

20. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon's Engineer's Report for September 2019 is included.

A-1 Kerlin Street Park Lighting – Approve Invoice #1, Joe Mullen, \$ 2,732.00

Ms. Crawford made a motion to approve payment of invoice #1 to Joe Mullen in the amount of \$ 2,7732.00 for the installation of the Kerlin Street Bollard Lights. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Hill Street Park DCNR Grant – Approve Application for Payment #4 and Final as submitted by Lechmanik, Inc. in the amount of \$ 810.00.

Mr. Ciach stated this was done at the previous meeting, September 2019. Mr. Archdeacon stated the work was just completed. Ms. Crawford made a motion to approve change order #1 and final payment of \$ 810.00 to Lechmanik. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

21. Future Projects – Sandra Deldeo

- A-1 Brick Program – Julie Kerns

President Peterson asked Mrs. Kerns if she had any updates. Mrs. Kerns replied that the Buy-A-Brick program is underway.

22. Old Business

No old business.

23. New Business

- A-1 Discuss / Approve Marine Corps 244th Birthday Ball Ad for Program

Mr. McClintock made a motion to approve a full page ad, \$ 100.00, for the Marine Corp 244th Birthday Ball Ad for their Program. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Kerns – Aye; Mrs. Bush – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

- A-2 Cancel the Second Meeting of the Month – October 22, 2019

Mr. McClintock made a motion to cancel the second meeting of the month, October 22, 2019. Ms. Crawford seconded the motion. Verbally, all Council stated Aye; noting approval.

24. Floor Open to Public

Ms. Lucas, resident of West 24th Street, approached Council. She wondered if the Upland Fire company will be giving out Smoke detectors and/or carbon monoxide detectors. Ms. Lucas stated she had a concern regarding a matter that involved the police. Through some conversation, President Peterson stated that while Council can listen to her concerns, they could not speak about as this is a Police matter.

26. Adjournment

Mr. McClintock made a motion to adjourn and Ms. Crawford seconded the motion. Verbally, all Council stated Aye; noting approval.

Council adjourned at 7:29 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary