

Borough of Upland, Delaware County, Pennsylvania, 19015



AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT

Name

Social Security Number

(Last) (First) (M.I.) _____

Address

Telephone Number

(City) (State) (Zip) _____

Position Desired

May we contact your last employer?

_____ Yes _____ No _____

Minimum Salary Expected

\$ _____ Date of Birth if under 18 years of age _____

Are you a High School Graduate/equivalent? Yes _____ No _____

Schools Attended Name	Location	No. Yrs.	Diploma or Type of degree
<hr/>			
High School			
<hr/>			
College			
<hr/>			
Graduate School			
<hr/>			
Other			
<hr/>			

List any special skills _____

Can you perform the essential functions of the position that you are applying for with or without reasonable accommodations? _____

Have you ever been convicted of a Felony? _____

Conviction will not automatically exclude you from being hired but it is considered on an individual basis.

Person to be notified in case of emergency:

(Name) (Address) (Phone No.)

Please list persons we may contact who know your qualifications (excluding relatives).

Name	Address	Phone

PREVIOUS EMPLOYMENT RECORD

(List your last employer first)

Employer's Name	Employer's Address

Starting Date	Leaving Date	Reason for Leaving

Job Title	Starting Rate	Leaving Rate	Name of Supervisor

Description of Duties

Employer's Name	Employer's Address

Starting Date	Leaving Date	Reason for Leaving

Job Title	Starting Rate	Leaving Rate	Name of Supervisor

Description of Duties

Employer's Name

Employer's Address

Starting Date	Leaving Date	Reason for Leaving
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Job Title	Starting Rate	Leaving Rate	Name of Supervisor
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Description of Duties

Explain any gaps in employment _____

I understand that if employed, the Borough of Upland does not guarantee that such employment will last any definite length of time. I certify that all statements herein are made truthfully and without evasion and further agree that such statements may be investigated and if found to be false will be sufficient reason for dismissal, and do further agree, if employed, to abide by the rules and policies as well as any and all applicable Employment Contracts or Agreements between myself or representing body and the Borough of Upland. By signing this application I agree to the following:

I hereby authorize the release to Upland Borough or its personnel any or all personal information about me which is maintained in all records. This release pertains to records with regard to my credit, criminal background and history and any other information, observations or opinions maintained in all files. I also acknowledge that if I am offered a position with Upland Borough, I may be required to take and pass a standard drug screening as a condition for hire.

Date

Applicant's Signature

This application will remain active for six months. If you wish to be considered for employment after this period, you must reapply.

Interview remarks _____
